

# ACE Centre North Bespoke Training Request



<b>Course Title / Description:</b>  Please be as specific as possible and continue overleaf if necessary	
<b>Date required:</b>	<b>Time:</b>
<b>Preferred Venue: Address:</b>  Please note we charge 40p per mile + accommodation costs if over 100 miles	
<b>Audience:</b>	
<b>Number of Delegates:</b>	
<b>Name of Contact:</b>	
<b>Telephone Number:</b>	
<b>Email:</b>	
<b>Specific requirements:</b>	
<b>Cost:</b>	
<b>Half Day £550</b>	<input type="checkbox"/>
<b>Full Day £1000</b>	<input type="checkbox"/>
<b>Service Level Agreement</b>	<input type="checkbox"/>
<b>Payment Details</b>	
Please invoice:   Name: Address:  Telephone No: Email:	
Purchase Order Number:	
<b>Please note an invoice will be issued ONLY where a valid Purchase Order has been provided</b>	

**Please return to:**

**Sara Dale**

ACE Centre North, Hollinwood Business Centre, Albert Street, Hollinwood, Oldham, OL8 3QL

**e-mail:** sdale@ace-north.org.uk